

## Lowerhouse Junior School Designated Safeguarding Leads

Headteacher  
Mr Gary Lloyd

Deputy Headteacher  
Mrs Hannah Marsden

Senior Family Support Worker  
Mrs Bernie Eastwood

Lower Key Stage 2 Leader  
Miss Emma Lee

Learning Mentor & Pastoral Lead  
Miss Keri Waslin

SENCO  
Mrs Claire Carter

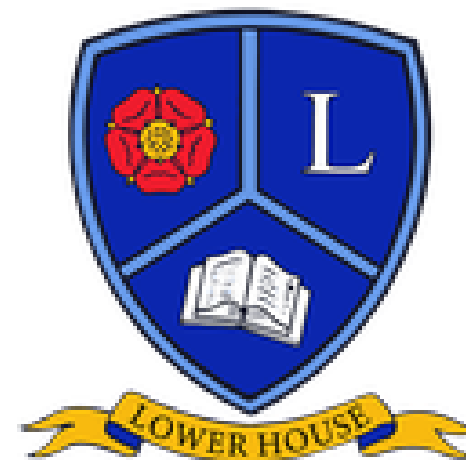


## Safeguarding on Mobile Phone Use at Lowerhouse Junior School

- Staff, volunteers, contractors, and others engaged by the school must not use personal mobile phones or smart watches to make calls, send texts, or use them while children are present.
- Mobile phone use by staff is only permitted during non-contact time and in areas where pupils are not present (e.g., staff rooms).
- Staff should use the school office number for emergency contact if no special arrangement is in place.
- Parents, visitors, and volunteers on school premises during the day must follow the same mobile phone restrictions as staff.
- Taking pictures or recordings of pupils is prohibited unless at public events or involving their own child, with restrictions on sharing on social media without consent.
- Parents and volunteers supervising trips or residential visits must not use phones to contact other parents or take photos/recordings that identify pupils and are responsible for enforcing the school's pupil phone use policy.
- Parents must contact their child through the school office during the school day and not via the child's personal mobile phone.
- Visitors and parents are informed about mobile phone rules upon signing in or attending school events.



# Keeping Our Children Safe



**Please read this leaflet  
carefully—it tells you  
about how we keep our  
children safe in school  
and how you can help us  
to do this.**

## What do we expect of visitors to our school?

When you visit Lowerhouse Juniors there are some guidelines we would like you to follow:



Firstly please always wear your badge so that we know you have signed in and you are authorised to be in school.



If you are a regular visitor and have a DBS certificate, then we will need to see this for our Single Central Record.



Please do not use your mobile phone whilst in school for any reason—the school landline is available to use.



If you see anything at all relating to the Safeguarding of children that concerns you, please ensure that you speak to the DSLs. You can find their information in this leaflet.



If you have a concern about the Headteacher then you should address this concern, via Reception, to the Chair of Governors.

**At Lowerhouse Juniors we pride ourselves on our Safeguarding practices. You can help us to maintain this excellent practice and keep all our children safe.**

## How do we keep children safe?

### DBS Checks

DBS stands for Disclosure and Barring Service. Anyone who works regularly with children at Lowerhouse Junior School (including staff, volunteers, Governors and regular visitors) needs to have an enhanced DBS certificate that they must show the school. We record this information on our Single Central Record which can be inspected by Ofsted during a visit. More information about DBS certificates is available at <https://www.gov.uk/disclosure-barring-service-check/overview>

### Staff Recruitment

We follow Safer Recruitment practice when employing new staff. This means there is always someone on the interview panel who has had Safer Recruitment training.

### Identity Badges

School staff wear identity badges signifying their position in school. All visitors are required to sign in at Reception and will be provided with a visitor badge which must be visibly worn at all times whilst in the school.

### Digital Safety

Our school's devices and network are continually monitored. Online content is also filtered on our school devices

### Access to the School

During the working day the external site gates are locked and entrance is from the pedestrian gate only. All visitors to report to Reception before attending to business.

## Who is responsible for Safeguarding at Lowerhouse Juniors?

**At Lowerhouse Juniors safeguarding is everybody's responsibility.** Our mantra is 'It could happen here' therefore everyone is expected to be vigilant about children's safety. However, there are certain people who lead our safeguarding practices and make sure that guidelines and policies are implemented, and any concerns are addressed immediately.

### Governing Body

Safeguarding is a collective responsibility for the whole of the Governing Body. The Governor with named responsibility for Safeguarding is: Mr Pete Greenhalgh. He is our Chair of Governors and is trained in all areas of safeguarding.

**"Governing bodies and proprietors have a strategic leadership responsibility for their school or college's safeguarding arrangements and must ensure that they comply with their duties under legislation."**  
**Keeping Children Safe in Education, 2024, p25**

If you have any safeguarding concerns about children outside school, then please do not hesitate to contact:

Police: 999

Lancashire Advice Line: 01772 531196

Children's Social Care: 0300 1236720