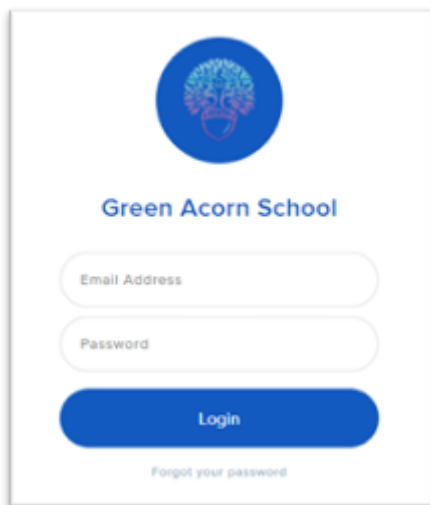


# Instructions

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As a parent, you can access the booking system by following these instructions:

1. Open a web browser.
2. Enter the school URL and add **/parentportal/parents-evening** to the end of it, for example, **www.lowerhousejunior.co.uk/parentportal/parents-evening**.
3. When prompted, enter your **Email Address** (the one registered with the school) and **Password**:



The image shows a login page for Green Acorn School. At the top is a circular logo with a blue background and a white acorn. Below the logo is the text "Green Acorn School". There are two input fields: "Email Address" and "Password". Below these fields is a blue "Login" button. At the bottom, there is a link that says "Forgot your password".

4. Select **Login**:



My Bookings

Print schedule

Add to calendar



# Whole School

30 March 2022

We will be holding face to face parents evening this term and look forward to seeing everyone in school.

You will need to register at reception, and will be given a map to find staff in their designated areas.

	LYNN CHASE REGISTRATION 11C	ANNE WHEELER REGISTRATION 11A	WENDY HARRIS HOUSE HOOKE	GERALDINE CLAS
16:00				
16:05				
16:10	RESERVED			
16:15				
16:20				
16:25				
16:30			RESERVED	
16:35				

Save

5. Select your child, pick a day, choose time slots, and hit Save to confirm your bookings.