Lowerhouse Junior School, Burnley

CHARGES AND REMISSION POLICY	
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Inspiring a lifelong love for learning

Aspiration

Integrity

Respect

Resilience

INTRODUCTION
This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis. The Governing Body of Lowerhouse Junior School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

CHARGING POLICY
Activities without charge.
There will be no charge for the following activities:

- Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- Instrumental and vocal music tuition which is part of the National Curriculum in which the whole class engages with the KS2 programme of music (eg. whole class ensemble tuition);
- Instrumental and vocal tuition for children in care;
- Entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions
The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- Any children of parents who do not wish to contribute will not be treated any differently;
- Where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities
The school may recover the full costs of the following activities but charges will not exceed actual cost:

- Educational or other activities provided wholly or mainly outside school hours which are not:

(a) Part of the National Curriculum;
(b) Part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
(c) Part of religious education.
(Such charged activities include sporting clubs, music tuition, etc)

- Board and lodgings on residential visits (subject to remission arrangements);
- Y6 and other residential visits allow remittance for parents on the benefits described below;
- Cost of entering a pupil for a public examination not prescribed in regulations and for the cost of preparing a pupil for that examination outside school hours;
- Cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school;
- Provision of instrumental and vocal tuition which takes place during the school day and which has been requested by parents / carers.

Remissions Policy
There will be no charge for board and lodgings for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance when using Lancashire and other approved facilities. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission
arrangements will be made clear when parents are informed of charges for individual activities.

N.B. The Charging and Remissions Policy only relates to the provision of education within the school. However, parents may be asked for recompense where a child causes damage. Therefore, breakage or damage caused to school property, equipment and materials, including the loss or replacing of books, caused by a pupil's misbehaviour may incur a charge equal to the cost of repair or replacement as new.